



We make your brand an experience.

## Employment Application

*Prospective employees will receive consideration without discrimination because of race, creed, color, sex, age, national origin, disability, veteran status, or any other characteristic protected by applicable law. Upon hire, employees may be subject to a background check.*

### Personal

Last Name:	First Name:	Middle Initial:	Today's Date:
Street Address:			Home Telephone:
City, State, Zip:			Work Telephone:
Have you ever applied for employment with us? Yes      No      If yes, month and year:			E-mail Address:
Position for which you are applying:			Social Security #:
Are you available for full-time work? Yes      No		Will you work overtime if asked? Yes      No	Salary Expectations:
Are you legally eligible for employment in the United States? Yes      No      If no, when will you be available to work?			

### Education

School	Name and Location	Course of Study	Years Completed	Did You Graduate?	Degree or Diploma
Graduate School				Yes No	
College/University				Yes No	
Business/Trade/ Technical				Yes No	
High School				Yes No	
Other special training or skills (languages, machine operation, etc.) that are relevant to the position for which you are applying:					

How did you hear about this position? Newspaper Ad      Internet      Referral From:      Other Where:
Have you ever been convicted of, or pled guilty to a crime, excluding misdemeanors and traffic violations? Yes      No If yes, please describe in full:
<i>Such convictions will not necessarily disqualify you from employment, but may be relevant if job related.</i>

## Military

Did you serve in the U.S. Armed Forces? Yes	No	If yes, in which Branch?
Date(s) entered:	Date(s) discharged:	Highest rank:
Do you have service related skills and experience applicable to civilian employment? Yes No		
If yes, please describe:		

## Employment History

*Please provide an accurate, complete full-time and part-time employment record. Start with your present or most recent employer.*

Company Name:	Telephone:
Address:	Employed: From: To:
Name of Supervisor:	Monthly Pay: Start: Last:
Job Title and Description of Work:	Reason for Leaving:
May we contact this employer? If not, please state a reason:	
Company Name:	Telephone:
Address:	Employed: From: To:
Name of Supervisor:	Monthly Pay: Start: Last:
Job Title and Description of Work:	Reason for Leaving:
May we contact this employer? If not, please state a reason:	
Company Name:	Telephone:
Address:	Employed: From: To:
Name of Supervisor:	Monthly Pay: Start: Last:
Job Title and Description of Work:	Reason for Leaving:
May we contact this employer? If not, please state a reason:	

I certify that I have read and fully completed all parts of this application and that the information contained in this application is correct to the best of any knowledge and I understand that any omission or erroneous information is grounds for dismissal in accordance with BDA policy. I authorize the references listed in this application to give you any and all pertinent information concerning my previous employment, personal or otherwise, and release all parties from liability for any damage that may result from furnishing same to you.

BDA recognizes the essential rights of all individuals and provides equal employment opportunities without regard to race, color, creed, marital status, sex, age, national origin, religion, sexual orientation, veteran status, disability or other characteristics protected by applicable law.

Appropriate background checks are made for security reasons. If I am denied a job based either wholly or in part because of information contained in an investigation, I will be provided the name and address of the reporting agency that supplies the information.

Signature

Date